

Public Document Pack Agenda Annex

CABINET

Date and Time: Thursday 3 June 2021 at 7.00 pm

Place: Council Chamber

Present:

Bailey, Clarke, Cockarill, Kinnell (from 7.12pm), Neighbour (Leader), Oliver, Quaterman and Radley

In attendance: Forster

Officers:

Patricia Hughes	Joint Chief Executive
Emma Foy	Head of Corporate Services and S 151 Officer
Helen Vincent	Committee Services Officer

1 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 1 April 2021 were confirmed and signed as a correct record.

2 APOLOGIES FOR ABSENCE

No apologies received.

3 DECLARATIONS OF INTEREST

The Joint Chief Executive declared a pecuniary interest to item 6 on the Agenda.

4 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that as the Council has declared a Climate Change Emergency, recognising the importance of the issue, he would, as the Leader of the Council, appoint himself as a Climate Change Champion and Chairman of the Climate Change Working Group.

5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

None.

The Joint Chief Executive left at 7.04pm.

6 HART HOUSING PROPERTY MANAGEMENT COMPANY LTD: INITIAL DRAFT BUSINESS PLAN

The Council agreed to set up a wholly owned Company limited by shares to hold and maintain residential assets procured by the Council. This report deals with the draft business case and seeks Cabinet's approval.

Members were informed that the shareholder agreement could take on new residential properties in further regeneration projects. The Chairman wanted to confirm that we need to underpin our commercialisation strategy to find ways to generate income in ways that are appropriate and transparent.

DECISION

That Cabinet:

- A. Agreed the initial Business Plan attached at Appendix 1.
- B. Invited the Joint Chief Executive and the Commercial Finance Manager to be the Council's two employee appointed Directors to the Board of the Hart Housing Property Management Company Ltd.
- C. Authorised the Head of Corporate Services, in consultation with the Portfolio Holder for Finance and the Portfolio Holder for Commercialisation, to appoint a suitable independent lay person who has knowledge and skills in property letting and management to the Board of Directors of the Hart Housing Property Management Company Ltd.

The Joint Chief Executive returned at 7.14pm.

7 CABINET WORK PROGRAMME

The Cabinet Work Programme was considered and amended.

- 1. Waste and Resources Strategy progress update will now be done at a Member Briefing later this month.
- 2. Initiatives from the Climate Change Working Group will be added following discussions at their next meeting.
- 3. A report regarding opportunities around affordable housing in the district will be added.

The meeting closed at 7.20 pm

Public Document Pack

CABINET

Date and Time: Thursday 1 July 2021 at 7.00 pm

Place: Council Chamber

Present:

Bailey, Clarke, Cockarill, Kinnell (from 7.03pm), Neighbour (Leader), Oliver and Quarterman

In attendance: Butcher, Crookes, Farmer, Radley

Officers:

Daryl Phillips	Joint Chief Executive
Patricia Hughes	Joint Chief Executive
Emma Foy	Head of Corporate Services and S 151 Officer
Kirsty Jenkins	Head of Community Services
Louise Lyons	Senior Environmental Health & Housing Officer
Christine Tetlow	New Settlement Manager – Development Control
Helen Vincent	Committee Services Officer

8 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 3 June 2021 were confirmed and signed as a correct record.

9 APOLOGIES FOR ABSENCE

No apologies received.

10 DECLARATIONS OF INTEREST

Cllr Oliver declared he is a member of Fleet Town Council in relation to item 16 on the agenda.

11 CHAIRMAN'S ANNOUNCEMENTS

The Chairman moved that item 16 be brought forward as members of the public were present for that item.

12 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

Item 16 – Two members of the public were in attendance to support the Welcome Back Fund discussion.

13 FROGMORE DAY CARE CENTRE

Members were informed that the closing date for the expression of tender of interest to operate the day care centre is 23rd July 2021.

14 NEXT STEPS IN COVID-19 RECOVERY

Members were provided with a fourth report providing an update on the work undertaken by the Council in response to the Coronavirus (Covid-19) pandemic. Previous reports had been considered by Cabinet in July 2020, October 2020 and January 2021.

Whilst work progressed at pace on vaccinating the population, it is important to note that the situation remains live, with restrictions still in place. The project plan is working towards completion and is moving into recovery and business as usual. The report included a new document providing support for Hart's Communities Plan which engaged with key stakeholders across a wider area to provide support and recovery from COVID-19.

Members asked about the workshops held with local parishes to promote activity and it was confirmed that all town parishes were invited to take part. A written response will be given on parishes who didn't attend the workshops.

DECISION

That Cabinet:

1. Noted the updates on the Recovery Plan as outlined in Appendix 1 attached to the report.
2. Noted and endorsed the final decisions taken by the Joint Chief Executive under emergency and urgent provisions within the Constitution.

15 POLICY AND FEE POLICY FOR THE "FIT AND PROPER PERSON TEST" FOR MANAGERS OF MOBILE HOME SITES

The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 (the Regulations) prohibit the use of land as a residential mobile home site unless the local authority is satisfied that the owner or manager of the site is a fit and proper person to manage the site. This report required Cabinet approval for the policies drawn up to support this new statutory requirement so they can be adopted and implemented.

This report had already been considered by Overview and Scrutiny Committee in June and agreed amendments and changes had been included in this report. Members were advised that an outstanding amendment to the wording of an initial application fee to be a 'one off' fee would be corrected.

DECISION

Cabinet approved the adoption of the following policies:

1. Appendix 1: The Fit and Proper Person Determination policy.
2. Appendix 2: The Fit and Proper Person Fees Policy fee.

16 CONSIDERATION OF DRAFT CORPORATE DEBT RECOVERY POLICY

Members were presented with the revised Corporate Debt Recovery Policy which incorporates the Citizens Advice revised collection of Council Tax arrears good practice protocol.

DECISION

Cabinet approved the revised Corporate Debt Policy as set out in Appendix 1.

17 WELCOME BACK FUND

This report provided details of four applications for funding, which have been submitted to the Council in connection with the Government's Welcome Back Fund. Members were advised of the four applications received.

- Application one from Fleet BID – The installation of parklets which are small areas converted into seating spaces with softening elements such as planting.
- Application two and three from Odiham Parish - Promotional leaflets and a map of the area and creation of a number of picnic areas.
- Application four – from Officers at Hart Council to create an online ecommerce platform to promote local shops and business that would cover the whole district.

Subject to Cabinet's agreement, the next stage would be to submit a detailed Action Plan and Service Level Agreement for consideration by the Ministry of Housing, Community and Local Government (MHCLG). If the applications are approved by MHCLG, then the proposed scheme(s) could then commence

Members discussed:

- The deadline for applications and fund allocation of March 2022.
- The second phase of funding criteria extension to include promenades and public parks.
- Questioned the confidence in bids with the community and communications with the wards and divisional councillors to be taken into consideration.
- Hart branding to be clear to raise popularity and promote Hart.
- Competitors in the district who already provide an online platform.
- The prospect of offering long term support. This fund would be provided for one year with further progress monitoring at the end of the year.
- Store branding within individual projections.

Members agreed to support all four applications but required greater clarification about details of application four (online ecommerce platform). It was unclear as to what specific platform option was being recommended by Officers (there was a wide range between the three options outlined in the report) and as the report did not outline the benefits of each option, more information was required. Also, there was a concern with regard to the absence of any information that sought to clarify the financial implications that may arise from application 4 including any future budget pressures and possible on-going commitments placed on the Council. Therefore, whilst the principle of an online ecommerce platform could

be supported, there was insufficient information available to make a final decision.

DECISION

Cabinet:

- Agreed that to support the application from Fleet Bid (application 1) and the two applications from Odiham Parish Council (applications two and three)
- Agreed to support the principle of submitting a bid as outlined in application four (online ecommerce platform) but required greater clarification as to the details of the option proposed (there was a wide range) and also an assessment of the financial implications that may arise and future budget [pressures and possible on-going commitments placed on the Council. Cabinet agreed to set up a small working group of Cabinet to identify the details of the ecommerce platform before making a final decision and report back to Cabinet with evidence and a full project plan. The report back to Cabinet should set out the full life-time cost of the project.

18 PROVISIONAL 2020/21 REVENUE AND CAPITAL OUTTURN POSITION

This report presented the provisional revenue outturn for the year ended 31 March 2021 and compared it with the latest approved budget providing explanations of the significant variances. The report also contained the capital outturn for the year ended 31 March 2021. This report had already been considered by Overview and Scrutiny Committee on 15 June and an additional appendix had been provided which showed the effect of Covid loss of income and additional expenditure on the revised balanced budget for 2020/21.

Members asked about the uncertainty of the data on the overspend on the waste contract and agreed to a review of the work by an independent reviewer. The outcome of this review would make any necessary adjustments to the accounts for the audit process and be presented at the next Audit Committee.

DECISION

- A. The provisional outturn position of an overspend of £784K after Covid-19 compensation is noted (shown at Table 4.6). This is before accounting adjustments and transfers.
- B. The capital outturn position at 31st March is 2021 be noted.
- C. That unspent capital budget is carried forward into the Capital programme for 2021-22.
- D. The contributions to earmarked reserves as detailed in Table 6.1 be approved.

19 CENTENARY HOUSE, BASINGSTOKE

The item was for noting only. Members were advised that Hart had completed the purchase of Centenary House in Basingstoke for £11,610,881. The purchase will offer the Council a rental income of £730,155 per annum overall at an initial yield of 6%, the net yield figure to be provided in the next few days. The source of the purchase funding was from internal borrowing.

20 APPROVAL OF REFRESHED COMMERCIAL PROPERTY INVESTMENT STRATEGY

This report required Cabinet approval of a refreshed Commercial Property Investment Strategy.

A draft of the report had been debated at Overview & Scrutiny. The revised report had been refreshed and points clarified around yield and overall selection criteria for potential properties.

DECISION

That Cabinet approved the refreshed Commercial Property Investment Strategy (Appendix 1).

21 CIVIC CAMPUS REGENERATION GOVERNANCE

This report set out the revised Terms of Reference as a framework for the development of regeneration opportunities for the civic campus, to take the project forward.

Members asked for clarity on the wording of the terms of reference of up to 3 ward members from the Fleet wards and changes in the composition of the group makeup to be amended and incorporate a wider representation from Hampshire County Council and Fleet Town Council.

DECISION

Cabinet agreed to the refreshed Terms of Reference for the Civic Centre Regeneration Working Group (as set out in Appendix 1) to enable the consideration, evaluation, and delivery of the regeneration of the civic campus but to include the amendment of dual hatted representatives.

22 TERMS OF REFERENCE FOR THE CLIMATE EMERGENCY WORKING GROUP

Members agreed to amend the Terms of Reference for the Climate Emergency Working Group to include the Leader of the Council and Friends of the Earth be represented on the working group along with other organisation's contributions.

DECISION

That the amended Terms of Reference for the Climate Emergency Working Group (as at Appendix A) are approved.

23 ENVIRONMENTAL HEALTH & LICENSING LOCAL ENFORCEMENT PLAN

Members of Cabinet considered the Environmental Health & Licensing Local Enforcement Plan and were advised that this report went to the Overview and Scrutiny Committee prior to approval by Cabinet.

DECISION

That Cabinet:

1. Adopted the Environmental Health & Licensing Local Enforcement Plan.
2. Authorised the Head of Place, in consultation with the Portfolio Holder for Regulatory, to make minor alterations and typographical corrections to the document before it is published.

24 RENEWAL OF THE SHARED LICENSING SERVICE WITH BASINGSTOKE & DEANE BOROUGH COUNCIL

Members considered the renewal of the Shared Licensing Service between Hart District Council and Basingstoke & Deane Borough Council. The main advantages being the creation of efficiency in procedures, increasing the use of electronic case management systems and introducing effective compliance and enforcement checks. Members discussed the certainty of the timescale of the service, the cost benefits and ability to transfer data back.

DECISION

1. Cabinet agreed to the renewal of the Shared Licensing Service between Hart District Council and Basingstoke & Deane Borough Council; and
2. That the Head of Place, in consultation with the Portfolio Holder for Regulatory Services, be authorised to agree the details of a refreshed deed associated with renewal of the Shared Licensing Service between Hart District Council and Basingstoke & Deane Borough Council.

25 NOMINATIONS TO OUTSIDE BODIES 2021/2022

Cabinet considered the nominations to Hart's approved list of Outside Bodies (as set out in Appendix 1).

Members agreed to:

- Stop attending Hampshire Partnership.
- Change the representation for Hampshire Police and Crime Panel to a Member of Cabinet.
- Contact some organisations for further nominations including Inclusion Hampshire and The Vine Day Centre.

DECISION

The Cabinet

1. Approved the list of outside bodies appointed (as shown at Appendix 1).
2. Nominated and approved representatives to the Outside Bodies (as shown at Appendix 1).

Appendix 1

HART REPRESENTATIVES ON OUTSIDE BODIES 2021/22

Outside Bodies	No. of Representatives	Nominee(s)
Basingstoke Canal Joint Management Committee	2 Councillors (normally taken from Wards that include the line of the Canal)	1. Ambler 2. Crookes
Blackbushe Airport Consultative Committee	2 Councillors	1. Quarterman 2. Crisp
Blackbushe Metals Liaison Panel	2 Councillors	1. Crisp 2. Harward
Blackwater Valley Advisory Committee for Public Transport	2 Councillors	1. Quarterman 2. Oliver
Blackwater Valley Recreation & Countryside Management Committee	2 Councillors (1xCabinet Member)	1. Neighbour 2. Vacant
Citizens Advice Hart	1 Councillor (1xCabinet Member)	Bailey
Crookham Almshouse Charity (Trustee)	1 Councillor	Butler
District Health and Wellbeing Forum	1 Councillor	Bailey
Enterprise M3 Leaders Board	1 Councillor (Leader)	Neighbour
Farnborough Aerodrome Consultative Committee (FACC)	2 Councillors 1 Reserve Councillor	1. Radley 2. Axam Reserve: Ambler
Fleet Business Improvement District	1 Councillor	Oliver
Fleet Pond Society	1 Councillor 1 Reserve Councillor	Wright Reserve: Wheale
Hampshire Police and Crime Panel	1 Councillor (1xCabinet Member)	Bailey
Hart Voluntary Action	1 Councillor (1xCabinet Member)	Bailey
Inclusion Hampshire	1 Councillor	Vacant
LGA General Assembly (Annual Event)	1 Councillor (Leader or Deputy Leader)	Neighbour Reserve: Radley
Local Government Association HIOW and	1 Councillor 1 Reserve Councillor (Leader & Deputy Leader)	Radley Reserve: Oliver
Military Community Covenant	1 Councillor	Dorn
North East Hampshire CPRE	1 Councillor (observer)	Clarke

North Hampshire Road Safety Council	1 Councillor 1 Reserve Councillor	Oliver Reserve: Butcher
Project Integra Strategy Board	1 Councillor 1 Reserve Councillor (2xCabinet Members)	Oliver Reserve: Neighbour
Safer North Hampshire Community Safety Partnership	1 Cabinet Member	Bailey
South East England Councils (SEEC)	1 Councillor 1 Reserve Councillor	Neighbour Reserve: Radley
Thames Basin Heaths – Joint Strategic Partnership	1 Councillor 1 Reserve Councillor	Radley Reserve: Cockarill
Thames Basin Heaths – Strategic Access Management and Monitoring Project Board	1 Councillor 1 Reserve Councillor	Radley Reserve: Cockarill
The Vine Day Centre	1 Councillor	Vacant
Vivid Housing Association	1 Councillor (observer)	Bailey Reserve: Head of Community Services

26 CABINET WORK PROGRAMME

The Cabinet Work Programme was considered and amended.

1. Budget and Medium Term Financial Strategy to push back to September.
2. Park Run support to be added in August.

27 ADDITIONAL RESTRICTIONS GRANT 5.0

This report required Cabinet to approve further Additional Restrictions Grant scheme targeted at specific businesses adversely affected by the extended restrictions as at 21 June 2021.

DECISION

Cabinet approved the Policy for the payment of Extended Restrictions Grant detailed in Section 4 of the report.

The meeting closed at 9.57 pm

Public Document Pack

PLANNING COMMITTEE

Date and Time: Wednesday 26 May 2021 at 7.00 pm

Place: Council Chamber

Present:

Ambler, Blewett, Cockarill, Davies (substitute), Delaney, Kennett, Quarterman, Radley, Southern and Worlock

In attendance:

Officers:

Mark Jaggard Head of Place
Peter Lee Planning Team Leader
Maxine Lewis Planning and Enforcement Team Leader
Miguel Martinez Principal Planner Officer
Robert Moorhouse Principal Planner Officer
Tola Otudeko Shared Legal Services
Sabrina Cranny Committee Services Officer

1 ELECTION OF VICE CHAIRMAN

Councillor Quarterman was elected as vice chairman.

2 MINUTES OF PREVIOUS MEETING

It was confirmed there had been no objections to item 57 Decision A from the previous minutes.

The Minutes of the meeting held on 10 March 2021 were confirmed and signed as a correct record.

3 APOLOGIES FOR ABSENCE

Apologies had been received from Councillor Oliver substituted by Councillor Davies.

4 DECLARATIONS OF INTEREST

None.

5 CHAIRMAN'S ANNOUNCEMENTS

None.

6 DEVELOPMENT APPLICATIONS

7 20/03111/ADV - FORMER DAIRY CREST SITE, ADJ. 36 MILL LANE, YATELEY, GU46 7TN

Display of 1 x non illuminated mounted signage, 2 x non illuminated off fence mounted signage and 1 x non illuminated fascia signage.

Members considered the application and discussed the following:

- Whether three signs were required at the entrance.
- The semi-rural location and the possibility of increased traffic.
- If the signs changed the nature of the environment and were they visually unappealing.
- Permissions for Use Class B8 on a residential road suggested large signs were not commensurate with that expectation.
- Whether the signs are not in keeping with the site's Use Class.
- That some of the signs could be approved and some refused.
- Whether the fence could be seen from either direction.
- Over emphasising the commercial nature of the business and proliferation.

Members were informed:

- That investigations were ongoing regarding the use of the site and its possible change of class.
- Potential breaches of planning conditions may have taken place and enforcement were involved.

Members voted for an amendment to the proposal which was carried.

DECISION – GRANT in favour of an amendment to the proposal:

1. APPROVAL OF EXPRESS ADVERTISEMENT CONSENT FOR ONE FASCIA SIGN (SIGN 3) TO THE FRONT OF THE BUILDING AND ONE FENCE-MOUNTED SIGN (SIGN 2) TO THE NORTHERN (RIGHT HAND) SIDE OF THE SITE'S ACCESS.

2. REFUSAL OF EXPRESS ADVERTISEMENT CONSENT FOR ONE POLE MOUNTED SIGN (SIGN 1) AND ONE FENCE-MOUNTED SIGN (SIGN 2) TO THE SOUTHERN (LEFT HAND) SIDE OF THE SITE'S ACCESS.

The Planning Authority APPROVES express advertisement consent for the fascia sign (Sign 3) to the front of the building within the site and one fence-mounted sign (sign 2) to the northern (left hand) side of the site's access in accordance with your application which was registered on 16 March 2021 and the plans submitted therewith, subject to the following conditions:

CONDITIONS

1 This consent shall expire at the end of a period of five years from the date of this notice.

REASON: As required by the provisions of the Town and Country Planning (Control of Advertisements) Regulations.

2 The advertisements hereby approved shall be installed in accordance with document ref: 78021, Pages Titled - Sign Number 1, Sign Number 2, Sign Number 3, drawings no. LaVasstu/2017/141/02 (x 2 Location Plan)

REASON: To ensure that the advertisements are carried out in accordance with the approved details and in the interest of proper planning.

3 Any advertisement displayed, and any site used for the display of advertisements, shall be maintained in a condition that does not impair the visual amenity of the site.

REASON: As required by the provisions of the Town and Country Planning (Control of Advertisements) Regulations

4 Any structure or hoarding erected or used principally for the purpose of displaying advertisements shall be maintained in a condition that does not endanger the public.

REASON: As required by the provisions of the Town and Country Planning (Control of Advertisements) Regulations.

The Planning Authority REFUSES express advertisement consent for one pole-mounted sign (sign 1) and one fence-mounted sign (sign 2) to the southern side of the site's access for the following reason:

1. The advertisements (sign 1 and one sign 2 to the southern (right hand) side of the site's access), by virtue of their number, close position to each other, and in conjunction with other signs in a limited area to the front of the site, would result in an excessive proliferation of advertisements in this predominantly residential area that would detrimentally affect the visual amenity and residential character of the locality, contrary to the objectives of policy NBE9 of the adopted Hart Local Plan - Strategy and Sites 2016-2032, saved policies GEN1 and URB24 of the Hart District Council Local Plan (Replacement) 1996 – 2006 and paragraph 132 of the NPPF.

Notes: Dr J G Leadley spoke against the application.

8 21/00151/FUL - CO-OPERATIVE RETAIL SERVICES LTD, 13 READING ROAD, YATELEY, GU46 7UH

Replacement petrol station, including pumps, canopy and shop

Members considered the application and discussed the following:

- Height of single storey building.
- Proximity and loss of light to the neighbour's property.
- Possible rise in litter and night disturbances.
- The increased use of the petrol garage.

- Lack of pedestrian access.
- Approved lighting and landscaping requirements prior to proposed renovation.
- Whether screening refers to blocking a view of the development or making the development visually appealing.

Members discussed planting:

- Suggested the developer research, provide and maintain adequate planting.
- That neighbour's planting should not be affected.
- Any enhanced planting would need to be agreed in writing formally.
- Trees would require safeguarding.
- If there was no planting would there be a request for more planting for screening?

Members discussed opening hours:

- As there are no current restrictions on opening hours is it reasonable to impose hours?
- 11pm closing time is satisfactory according to environmental health legislation.
- Concerns regarding residential amenities.
- There are no restrictions on the opening hours of the petrol filling station or the shop, but there were restrictions on the hours of use of the car wash.

Members discussed electric charging points:

- Possibility of using electricity powered by renewable energy such as a green tariff.

Members voted for an amendment to the proposal conditions which was carried.

DECISION – GRANT as per Officer recommendation, with the addition of an Informative relating to renewable energy and screening, an amendment to condition No 8 to include a landscape management plan approved by HDC tree officers and condition No 12 to modify the opening hours to 07:00 hours to 22.00 hours.

CONDITIONS

1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason

To comply with Section 91 of the Town and Country Planning Act 1990 (as amended).

2 The development hereby approved shall be carried out in accordance with the following plans:

Proposed Site Elevations 190508-04C

Proposed Site Layout 190508-03J
Proposed Site Layout (1:200 Scale) 190508-03-1I
Proposed Building Details 190508-05B
Tracking Layout 190508-06E
Landscape Plan 4630 01 Rev C

Reason

To ensure that the development is carried out in accordance with the approved plans and particulars.

3 No development shall commence until a Remediation Strategy to deal with the risks associated with contamination of the site has been submitted to, and approved in writing by, the Local Planning Authority. This strategy shall include:

- a. A site investigation scheme, based on the Phase One Environmental Risk Assessment Report (Preliminary Risk Assessment) to provide information for a detailed assessment of the risk to all receptors that may be affected, including those off-site.
- b. The results of the site investigation and the detailed risk assessment referred to in (a) and, based on these, an options appraisal and remediation strategy giving full details of the remediation measures required and how they are to be undertaken.
- c. A verification plan providing details of the data that will be collected in order to demonstrate that the works set out in the remediation strategy in (2) are complete and identifying any requirements for longer-term monitoring of pollutant linkages, maintenance and arrangements for contingency action.

The development shall take place in accordance with the approved Remediation Strategy.

Reason

To ensure that the development does not contribute to and is not put at unacceptable risk from or adversely affected by unacceptable levels of water pollution and to satisfy Hart Local Plan (Strategy and Sites) 2032 Policy NBE11 and the National Planning Policy Framework.

4 No construction shall take place until a Surface Water Drainage Scheme for the site, based on sustainable drainage principles, has been submitted to, and approved in writing by, the Local Planning Authority.

Any proposed drainage system for the infiltration of surface water to the ground must be supported by an assessment of the risks to controlled waters.

The development shall take place in accordance with the approved Surface Water Drainage Scheme.

REASON

To ensure that the proposed development would not increase the risk of flooding elsewhere, be safe from flooding and to satisfy Hart Local Plan (Strategy and Sites) 2032 Policy NBE5 and the National Planning Policy Framework.

5 Prior to the installation of any external fixed plant or machinery, details of such plant and machinery shall be submitted to, and approved in writing by, the Local Planning Authority. The details shall include:

1. Proposed location(s)
2. Specific manufacturer's details
3. Expected noise emissions
4. An assessment of the expected cumulative noise impact of all fixed plant and equipment for which approval is sought under this condition
5. Specifications for any noise mitigation measures proposed.

The development shall take place in accordance with the approved external fixed plant details and plant and equipment shall be maintained so as to operate in accordance with the submitted details.

Reason

To ensure a satisfactory noise environment and to satisfy Hart Local Plan (Strategy and Sites) 2032 Policy NBE11, saved Policy GEN1 of the Hart District Local Plan (Replacement) 1996-2006 and the National Planning Policy Framework.

6 Prior to the installation of any external lighting, an External Lighting Scheme shall be submitted to, and approved in writing by, the Local Planning Authority. The Scheme shall include details of locations, direction, Lux levels, hours of operation and maintenance.

External lighting shall only be installed, operated and maintained in accordance with the approved External Lighting Scheme.

Reason

To protect the amenity of nearby residential occupiers and to satisfy Hart Local Plan (Strategy and Sites) 2032 Policy NBE11 and Hart District Local Plan (Replacement) 1996-2006 Saved Policy GEN1.

7 Prior to the occupation and use of the development hereby approved details of two passive electric vehicle charging points shall be submitted to, and approved in writing by, the Local Planning Authority. The details shall include the location and necessary infrastructure. The passive electric vehicle charging points shall be installed and maintained in accordance with the approved details.

Reason

To contribute to the reduction of climate change and to satisfy Hart Local Plan (Strategy and Sites) 2032 Policy NBE9.

8 The development shall take place in accordance with Arboricultural Method Statement (Version 2).

Reason

To safeguard off-site trees and to satisfy Hart Local Plan (Strategy and Sites) 2032 Policy NBE9.

9 The approved parking facilities for vehicles and cycles as identified on drawing no. Proposed Site Layout 190508-03J shall not be used for any purpose other than the parking of vehicles and cycles and access shall be maintained at all times to allow them to be used as such.

Reason

To ensure that the development is provided with adequate parking to prevent the likelihood of on-street car parking and to satisfy Hart Local Plan (Strategy and Sites) 2032 Policies NBE9 and INF3 and Hart District Local Plan (Replacement) 1996-2006 Saved Policy GEN1.

10 The development shall take place in accordance with the Demolition and Construction Method Statement (January 2021) and Addendum (22.04.21).

Reason

To protect the amenity of nearby residential occupiers and to satisfy Hart District Local Plan (Replacement) 1996-2006 Saved Policy GEN1.

11 Notwithstanding Condition 10, no demolition, construction or delivery of materials shall take place at the site except between 07:30 hours to 18:00 hours weekdays or 08:00 to 13:00 hours Saturdays. No demolition, construction or delivery of materials shall take place on Sundays, Bank Holidays or Public Holidays.

Reason

To protect the amenity of nearby residential occupiers and to satisfy Hart District Local Plan (Replacement) 1996-2006 Saved Policy GEN1.

12 The development hereby approved shall only be open for customers between 07:00 hours and 23:00 hours.

Reason

To protect the amenities of the area and to satisfy Hart District Local Plan (Replacement) 1996-2006 Saved Policy GEN1

13 Deliveries to, and waste collection from, the convenience store shall only take place between 07:30 and 18:00 hours Monday to Saturday. No deliveries or waste collection shall take place on Sundays, Bank Holidays or Public Holidays.

Reason

To protect the amenity of nearby residential occupiers and to satisfy Hart D District Local Plan (Replacement) 1996-2006 Saved Policy GEN1.

INFORMATIVES

The Council works positively and proactively on development proposals to deliver sustainable development in accordance with the NPPF. In this instance the applicant was advised of the necessary information needed to process the application and once received, the application was acceptable and no further engagement with the applicant was required.

Notes: Mr James Berggren spoke for the application.

Amy Stevens spoke against the application.

9 CHANTRYLAND

These minutes are exempt from publication.

The meeting closed at 9.01 pm

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Exempt from Publication

Public Document Pack

PLANNING COMMITTEE

Date and Time: Wednesday 9 June 2021 at 7.00 pm

Place: Council Chamber

Present:

Ambler, Cockarill, Delaney, Kennett, Lamb (substitute), Oliver, Southern and Worlock

Officers:

Mark Jaggard	Head of Place
Maxine Lewis	Planning & Enforcement Team Leader
Peter Lee	Planning Team Leader
Fehintola Otudeko	Shared Legal Services
Joanne Baxter	Planning Assistant
Lee Rome	Committee Services Officer

10 MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 26 May 2021 were confirmed and signed as a correct record.

11 APOLOGIES FOR ABSENCE

Apologies had been received from Councillor Blewett, Councillor Radley and Councillor Quarterman substituted by Councillor Lamb.

12 DECLARATIONS OF INTEREST

Councillor Southern declared a non-pecuniary, non-prejudicial interest having met Mrs Frances Childley speaking against the application as a constituent in his Ward.

13 CHAIRMAN'S ANNOUNCEMENTS

The role of the Planning (Enforcement) Sub Committee and the Development Control Action plan were referred to the Planning Committee Working Party for review.

14 PLANNING (ENFORCEMENT) SUB COMMITTEE

Councillors Blewett, Southern, Delaney and Kennett were appointed as members of the Planning (Enforcement) Sub Committee.

15 PLANNING (MAJOR SITES) SUB-COMMITTEE

Councillors Cockarill, Radley, Worlock and Ambler were appointed as members of the Planning (Major Sites) Sub Committee.

16 PLANNING COMMITTEE WORKING PARTY

Councillors Quarterman (Vice Chair), Cockarill (Portfolio Holder), Southern, Ambler and Kennett were appointed as members of the Planning Committee Working Party. All members of the Planning Committee were encouraged to attend subject to availability.

17 QEB TRANSPORT STEERING GROUP

Councillors Oliver, Ambler and Radley were appointed as Hart District Council Members of the QEB Transport Steering Group.

18 DEVELOPMENT APPLICATIONS

The planning reports from the Head of Place were considered, and the updates via the Addendum were accepted.

19 21/00374/HOU - THE TURRET, MOUNT PLEASANT, HARTLEY WINTNEY, HOOK RG27 8PW

Item No: 101 Reference No: 21/00374/HOU Erection of a summer house for use as a store, garden room and gym. At The Turret, Mount Pleasant, Hartley Wintney Hook, RG27 8PW

Members considered the application and discussed the following:

- The position of the Parish Council regarding the application.
- Previous extensions and development on the site.
- The height of the proposed development.
- Development at neighbouring properties.
- Permitted development fall-back position, including Conservation Area restrictions.
- Impact of the development on the character and appearance of the Conservation Area and on neighbouring residential amenity.

DECISION – GRANT as per officer recommendation, incorporating the updates via the Addendum.

Notes: Mr Bill Miller spoke for the application.

Mrs Frances Chidley spoke against the application.

The meeting closed at 7.42 pm

PLANNING COMMITTEE

Date and Time: Wednesday 14 July 2021 at 7.00 pm

Place: Council Chamber

Present:

Ambler, Blewett (7.13pm), Cockarill, Delaney, Kennett, Oliver (Chairman),
Quarterman, Radley, Southern, Wheale and Worlock

In attendance:

Officers:

Mark Jaggard	Head of Place
Peter Lee	Planning Team Leader
Miguel Martinez	Principal Planner Officer
Tola.Otudeko	Shared Legal Services
Sabrina Cranny	Committee Services Officer

20 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting held on 9 June 2021 were confirmed and signed as a correct record.

21 APOLOGIES FOR ABSENCE

None received.

22 DECLARATIONS OF INTEREST

Councillor Quarterman declared an interest in Item 7 (20/02368/AMCON - Land Between Moulsham Lane And Broome Close Yateley) due to proximity to his property and so would withdraw.

23 CHAIRMAN'S ANNOUNCEMENTS

Councillor Oliver to organise a date in September for the Planning Committee Working Group.

24 DEVELOPMENT APPLICATIONS

Members accepted updates via the Addendum and considered the planning report from the Head of Place.

25 21/00403/FUL - 8 CROWNFIELDS, ODIHAM

Construction of a three-bedroom dwelling with associated car parking and hard/soft landscaping.

Councillor Blewett entered during this item.

Members considered the application and discussed the following:

- The 1 metre gap between the proposal and No.8
- Loss of light
- Wheelie bin storage
- Looking cramped
- An additional car park space for No.8
- Possibly converting the two small windows into one large window in the north facing kitchen/dining area to gain more light.
- The use of air source heat pumps.
- Installing PV panels at build to minimise costs.
- Energy source type cannot be mandated.
- The local plan policy has been followed.

Members voted for an amendment to proposal condition 2 and the addition of two Informatives in respect of PV Panels and window openings in 8 Crownfields which was carried.

DECISION - GRANT as per Officer recommendation with a change to condition 2 to include sustainability measures as detailed in the correspondence with the applicant and the addition of two Informatives.

CONDITIONS

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

REASON: To comply with Section 91 of the Town and Country Planning Act 1990 (as amended).

2. The development hereby permitted shall be fully implemented in accordance with the following plans/documents (including any mitigation/enhancement recommended therein): 058-PL-050 Rev. D (Proposed Site Plan), 058-PL-100 Rev. C (Proposed Floor Plans), 058PL-200 Rev. C (Proposed Elevations), 058-PL-201 Rev. C (Proposed Elevations); Design and Access Statement (dated February 2021) produced by Black Architecture Ltd and Sustainability Commitment email dated 06.07.2021 from Nicola Dale.

REASON: To ensure that the development is carried out in accordance with the approved details and In the interest of proper planning.

3. The development hereby approved shall not be commenced until details of a site construction method statement and management plan shall be submitted to and approved in writing by the Local Planning Authority and shall include but not limited to the following:

- i) Construction worker and visitor parking;

- ii) anticipated number, frequency and size of construction vehicles;
- iii) dust and Noise/Vibration mitigation measures;
- iv) dust suppression measures;
- v) Site security;
- vi) vehicle manoeuvring and turning;
- vii) locations for the loading/unloading and storage of plant, building materials and construction debris and contractors offices;
- viii) procedures for on-site contractors to deal with complaints from local residents;
- ix) measures to mitigate impacts on neighbouring highways; and
- x) details of wheel water spraying facilities;
- xi) Protection of pedestrian routes during construction Such details shall be fully implemented and retained for the duration of the works.

REASON: To protect the amenity of local residents, to ensure adequate highway and site safety in accordance with policies NBE11 and INF3 of the adopted Hart Local Plan - Strategy and Sites 2016-2032 and the NPPF 2019.

4. No development shall commence until a detailed surface water drainage scheme for the site, based on sustainable drainage principles has been submitted to an approved in writing by the local planning authority. The scheme shall be fully implemented in accordance with the approved details before first occupation of the development.

REASON: In the interest of managing surface water flooding and to satisfy policy NBE5 of the Adopted Hart Local Plan - Strategy and Sites 2016-2032 and the NPPF 2019.

5. No development shall raise above slab level, until details of all external materials for the building hereby approved are submitted to and approved in writing by the Local Planning Authority. The details approved shall be fully implemented.

REASON: To ensure a high-quality external appearance of the buildings and to satisfy policy NBE9 of the adopted Hart Local Plan and Sites 2016-2032, saved local policy GEN1 of the Hart District Local Plan 1996-2006, policy 5 of the Odiham and North Warnborough Neighbourhood Plan 2014-2032 and the NPPF 2019.

6. A soft/hard landscape strategy and boundary treatment details shall be submitted to and approved in writing by the Local Planning Authority. The buildings hereby approved shall not be occupied until such strategy is fully implemented as approved. Soft landscape details shall include planting plans, written specifications require details of species, sizes, quantities of plants and implementation schedule of landscape proposals. Any trees or plants which, within a period of five years after approved completion, are removed, die or become, in the opinion of the local planning authority, seriously damaged or defective, shall be replaced as soon as is reasonably practicable with others of similar species, size and number as originally approved.

REASON: To ensure the development is adequately landscaped in the interest of visual amenity and the character of the area as a whole in accordance with policies NBE2 and NBE9 of the adopted Hart Local Plan - Strategy and Sites 2016-2032, saved policies GEN1 of the Hart District Local Plan (Replacement) 1996-2006, policy 5 of the Odiham and North Warnborough Neighbourhood Plan 2014-2032 and the NPPF 2019.

7. Notwithstanding any information submitted with this application, details of the design/appearance of refuse/cycle storage shall be submitted to and approved in writing by the Local Planning Authority prior to first occupation. The details approved shall be fully implemented.

REASON: In the interests of adequate refuse storage and servicing, in accordance with policy NBE9 of the adopted Hart Local Plan and Sites 2016-2032, saved local policy GEN1 of the Hart District Local Plan 1996-2006 and the NPPF 2019.

8. The car parking area shall be fully completed and made available prior to the first occupation of the dwelling hereby approved. These vehicular facilities shall be retained for these purposes thereafter and access shall be maintained at all times to allow them to be used as such.

REASON: To ensure that the development is provided with adequate access, parking and turning areas in the interest of highway safety and to satisfy policy INF3 of the adopted Hart Local Plan and Sites 2016-2032, saved local policy GEN1 of the Hart District Council Local Plan (Replacement) 1996 - 2006 and the NPPF 2019.

9. Notwithstanding the information submitted with this application, the first-floor window located in the north facing side elevation of the dwelling hereby approved shall contain frosted glass (Pilkington Glass Level 3 or above, or equivalent) and be non-opening below a height of 1.7m which is measured upwards from the internal floor level it serves. The window shall be retained as such thereafter.

REASON: To protect residential amenity of neighbouring occupiers and to satisfy policy NBE9 of the adopted Hart Local Plan - Strategy and Sites 2016-2032 and saved policy GEN1 of the Hart District Council Local Plan (Replacement) 1996 - 2006.

10. No development, construction work or delivery of materials shall take place at the site except between 08:00 hours to 18:00 hours on weekdays or 08:00 to 13:00 hours Saturdays. No development, demolition/construction work or deliveries of materials shall take place on Sundays or Public Holidays.

REASON: To protect the residential amenity of adjoining/nearby residential occupiers and to satisfy policy NBE11 of the adopted Hart Local Plan and Sites

2016- 203, saved local policy GEN1 of the Hart District Local Plan 1996-2006 and the NPPF 2019.

11. The existing perimeter hedge along the boundaries of the site shall be retained and protected, except as altered by the approved plans, in accordance with British Standard 5837:2012 'Trees in Relation To Construction Recommendations' (or any subsequent revision) and shall be maintained at all times, until the completion of all building operations on the site.

REASON: To ensure the development is adequately landscaped in the interest of visual amenity and the character of the area as a whole in accordance with policies NBE2 and NBE9 of the adopted Hart Local Plan - Strategy and Sites 2016-2032, saved policies GEN1 of the Hart District Local Plan (Replacement) 1996-2006, policy 5 of the Odiham and North Warnborough Neighbourhood Plan 2014-2032 and the NPPF 2019.

12. A Visibility splay of 2m x 43m shall be provided for the car parking area hereby approved and retained for the lifetime of the development.

REASON: To ensure a safe access to /egress from the car parking spaces, in the interest of highway safety and to satisfy policy INF3 of the adopted Hart Local Plan and Sites 2016-2032, saved local policy GEN1 of the Hart District Council Local Plan (Replacement) 1996 - 2006 and the NPPF 2019.

INFORMATIVES

1. The Council works positively and proactively on development proposals to deliver sustainable development in accordance with the NPPF. In this instance the applicant was advised of the necessary information needed to process the application and once received, the application was acceptable and no further engagement with the applicant was required

2. The applicant is encouraged to consider installing photovoltaic panels on the roof of the dwelling hereby approved.

3. The applicant is requested to discuss with the occupier of 8 Crownfields if they would wish to have works undertaken to increase the size of any window openings in the north and/or west elevation of the existing dwelling to increase light levels and if so the works should be undertaken as permitted development prior to first occupation of the new dwelling approved.

Nicola Dale spoke for the application.

26 20/02368/AMCON - LAND BETWEEN MOULSHAM LANE AND BROOME CLOSE, YATELEY

Variation of Condition 2 attached to Planning Permission 17/02793/REM dated 05/04/2018 to allow the relocation of the proposed SANG car park.

Councillor Quarterman left the meeting for the duration of this item.

Members considered the application and discussed the following:

- Loss of privacy and overlooking to residential properties
- Noise disturbance
- Reducing the ground level in the car park and circular walk to agreed levels
- Providing adequate screening to car park and foot path
- Superfast broadband as a requirement

It was suggested that officers and members visit the site with Bellway to gain agreement on the levels ideally before the sub soil and topsoil is added to provide reassurance to members.

It was also suggested local members meet with Bellway to discuss landscaping and privacy enhancements for residents.

Members voted for an amendment to proposal conditions 2 and 7 which was carried.

DECISION - GRANT as per Officer recommendation, with the addition of an informative to review site levels before completion and an amendment to conditions 2 and 7 to review site planting and site levels.

CONDITIONS

1 The development shall be carried out in accordance with the following approved plans and documents: Drawing Numbers: 021708-BEL-TV-01 Rev E (Presentation Planning Layout); 021708-BEL-TV-02 Rev E (Supporting Planning Layout); 021708-BEL-TV-03 Rev D (Storey Height Layout); 021708-BEL-TV-04 Rev D (Tenure Layout); 021708-BEL-TV-05 Rev D (Unit Type Layout); 021708-BEL-TV-06 (Location Plan); 021708-BEL-TV-07 Rev D (Character Area Layout); 021708-BEL-TV-08 Rev D (Materials Layout); 021708-SS01 (Street Scene 01); 021708-SS02 (Street Scene 02); 021708-SS03 Rev A (Street Scene 03); 021708-SS04 (Street Scene 04); 021708-H323-B-E1 (Housetype H323 - Elevations); 021708-H323-B-E2 (Housetype H323 - Elevations); 021708-H323-B-P1 (Housetype H323 - Floor Plans); 021708-H323-B-E3 (Housetype H323 - Elevations); 021708- H323-B-P2 (Housetype H323 - Floor Plans); 021708-H324-B-E1 (Housetype H324 - Elevations); 021708-H324-B-E2 (Housetype H324 - Elevations); 021708-H324-B-E3 (Housetype H324 - Elevations); 021708-H324-B-P1 (Housetype H324 - Floor Plans); 021708-H423-B-E1 (Housetype H423 - Elevations); 021708-H423-B-P1 (Housetype H423 - Floor Plans); 021708-H431-B-E1 (Housetype H431 - Elevations); 021708- H431-B-P1 (Housetype H431 - Floor Plans); 021708-H432-B-E1 (Housetype H432 - Elevations); 021708-H432-B-P1 (Housetype H432 - Floor Plans); 021708-H30-B-E1 (Housetype H30 - Elevations); 021708-H30-B-E2 (Housetype H30 - Elevations); 021708-H30-B-P1 (Housetype H30 - Floor Plans); 021708-H30-B-E3 (Housetype H30 - Elevations); 021708-H30-B-P2 (Housetype H30 - Floor Plans); 021708-H323-V-E1 (Housetype H323 - Elevations); 021708-H323-V-P1 (Housetype H323 - Floor Plans); 021708-H324-V-E1 (Housetype H324 - Elevations); 021708-H324-V-E2

(Housetype H324 - Elevations); 021708-H324-V-P1 (Housetype H324 - Floor Plans); 021708-H324-V-E3 (Housetype H324 - Elevations); 021708-H324-V-P2 (Housetype H324 - Floor Plans); 021708-H424-V-E1 (Housetype H424 - Elevations); 021708-H424-V-P1 (Housetype H424 - Floor Plans); 021708-H431-V-E1 (Housetype H431 - Elevations); 021708-H431-V-E2 (Housetype H431 - Elevations); 021708-H431-V-P1 (Housetype H431 - Floor Plans); 021708-H20-V-E1 (Housetype H20 - Elevations); 021708-H20-V-P1 (Housetype H20 - Floor Plans); 021708-H30-V-E1 (Housetype H30 - Elevations); 021708-H30-V-P1 (Housetype H30 - Floor Plans); 021708-H30-VE2 (Housetype H30 - Elevations); 021708-H30-V-P2 (Housetype H30 - Floor Plans); 021708-3BH-V-E1 (Housetype 3BH - Elevations); 021708-3BH-VP1 (Housetype 3BH - Floor Plans); 021708-B1-V-E1 (Apartment Block 1 - Elevations); 021708-B1-VE2 (Apartment Block 1 - Elevations); 021708-B1-V-P1 (Apartment Block 1 - Ground Floor Plan); 021708-B1-V-P2 (Apartment Block 1 - First Floor Plan); 021708-B1-V-P3 (Apartment Block 1 - Second Floor Plan); 021708-B2-V-E1 (Apartment Block 2 - Elevations); 021708-B2-V-E2 (Apartment Block 2 - Elevations); 021708-B2-V-P1 (Apartment Block 2 - Ground Floor Plan); 021708-B2-V-P2 (Apartment Block 2 - First Floor Plan); 021708-B2-V-P3 (Apartment Block 2 - Second Floor Plan); 021708-H222-W-E1 (Housetype H222 - Elevations); 021708-H222-W-P1 (Housetype H222 - Floor Plans); 021708-H322-W-E1 (Housetype H322 - Elevations); 021708-H322-W-P1 (Housetype H322 - Floor Plans); 021708-H323-W-E1 (Housetype H323 - Elevations); 021708-H323-W-P1 (Housetype H323 - Floor Plans); 021708-H324-WE1 (Housetype H324 - Elevations); 021708-H324-W-P1 (Housetype H324 - Floor Plans); 021708-H421-W-E1 (Housetype H421 - Elevations); 021708-H421-W-P1 (Housetype H421 - Floor Plans); 021708-H423-W-E1 (Housetype H423 - Elevations); 021708-H423-W-P1 (Housetype H423 - Floor Plans); 021708-H423-WE2 (Housetype H423 - Elevations); 021708-H423-W-P2 (Housetype H423 - Floor Plans); 021708-H424-W-E1 (Housetype H424 - Elevations); 021708-H424-W-P1 (Housetype H424 - Floor Plans); 021708-H424-W-E2 (Housetype H424 - Elevations); 021708-H424-W-P2 (Housetype H424 - Floor Plans); 021708-H431-W-E1 (Housetype H431 - Elevations); 021708-H431-W-E2 (Housetype H431 - Elevations); 021708-H431-W-P1 (Housetype H431 - Floor Plans); 021708-H432-W-E1 (Housetype H432 - Elevations); 021708-H432-W-P1 (Housetype H432 - Floor Plans); 021708-H531-W-E1 (Housetype H531 - Elevations); 021708-H531-W-P1 (Housetype H531 - Floor Plans); 021708-H533-W-E1 (Housetype H533 - Elevations); 021708-H533-W-P1 (Housetype H533 - Floor Plans); 021708-H20-W-E1 (Housetype H20 - Elevations); 021708-H20-W-E2 (Housetype H20 - Elevations); 021708-H20-W-P1 (Housetype H20 - Floor Plans); 021708-H20-W-E3 (Housetype H20 - Elevations); 021708-H20-W-P2 (Housetype H20 - Floor Plans); 021708-3BH-WE1 (Housetype 3BH - Elevations); 021708-3BH-W-E2 (Housetype 3BH - Elevations); 021708-3BH-W-P1 (Housetype 3BH - Floor Plans); 021708-H222-L-E1 Rev A (Housetype H222 - Elevations); 021708-H222-L-E2 Rev A (Housetype H222 - Elevations); 021708-H222-L-P1 Rev A (Housetype H222 - Floor Plans); 021708-H322-L-E1 (Housetype H322 - Elevations); 021708-H322-L-P1 (Housetype H322 - Floor Plans); 021708-H323-L-E1 (Housetype H323 - Elevations); 021708-H323-L-P1 (Housetype H323 - Floor Plans); 021708-H324-L-E1 (Housetype H324 - Elevations); 021708-H324-L-P1 (Housetype H324 - Floor Plans); 021708-H326-L-E1 (Housetype H326 - Elevations); 021708-H326-

L-E2 (Housetype H326 - Elevations); 021708-H326- L-P1 (Housetype H326 - Floor Plans); 021708-H421-L-E1 (Housetype H421 - Elevations); 021708-H421-L-E2 (Housetype H421 - Elevations); 021708-H421-L-P1 (Housetype H421 - Floor Plans); 021708-H423-L-E1 (Housetype H423 - Elevations); 021708-H423-L-P1 (Housetype H423 - Floor Plans); 021708-H431-L-E1 (Housetype H431 - Elevations); 021708-H431-L-P1 (Housetype H431 - Floor Plans); 021708- H432- L-E1 (Housetype H432 - Elevations); 021708-H432-L-P1(Housetype H432 - Floor Plans); 021708-H20-L-E1 Rev A (Housetype H20 - Elevations); 021708-H20-LE2 Rev A (Housetype H20 - Elevations); 021708-H20-L-E3 Rev A (Housetype H20 - Elevations); 021708-H20-LP1 Rev A (Housetype H20 - Floor Plans); 021708-H20-L-E4 (Housetype H20 - Elevations); 021708-H20-L-P2 Rev A (Housetype H20 - Floor Plans); 021708-GAR01 (Garage Type 01 - Elevations & Plan); 021708-GAR02 (Garage Type 02 - Elevations & Plan); 021708-GAR03 (Garage Type 03 - Elevations & Plan); 021708-GAR04 (Garage Type 04 - Elevations & Plan); 021708-GAR05 (Garage Type 05 - Elevations & Plan); 021708-GAR06 (Garage Type 06 - Elevations & Plan); 021708-GAR07 (Garage Type 07 - Elevations & Plan); 021708-SUB01 (Sub Station - Elevations & Plan); 021708-SH01 (Cycle Shed - Elevations & Plan); 021708- BC01 (Bin & Cycle Store - Elevations & Plan); 021708-BS01 (Bin Store - Elevations & Plan); 021708-CS01 (Cycle Store - Elevations & Plan); 021708-CP01 (Carport Type 01 - Elevations & Plan); 021708-CP02 (Carport Type 02 - Elevations & Plan); 021708- CP03 (Carport Type 03 - Elevations & Plan); 5726:01 Rev Z (Engineering Layout Sheet 1); 6383.PP.3.0 Rev F (Landscape Masterplan); 6383.PP.4.0 Rev P (Planting Plan Overview); 6383.PP.4.1 Rev P (Planting Plan 1 of 9); 6383.PP.4.2 Rev P (Planting Plan 2 of 9); 6383.PP.4.3 Rev P (Planting Plan 3 of 9); 6383.PP.4.4 Rev P (Planting Plan 4 of 9); 6383.PP.4.5 Rev P (Planting Plan 5 of 9); 6383.PP.4.6 Rev P (Planting Plan 6 of 9); 6383.PP.4.7 Rev P (Planting Plan 7 of 9); 6383.PP.4.8 Rev P (Planting Plan 8 of 9); 6383.PP.4.9 Rev P (Planting Plan 9 of 9); 6383.PDP.6.0 Rev D (Pond Detail Plan); 171701- 001 Rev F (Internal Site Layout Arrangement); 171701- 002 Rev H (Swept Path Analysis); 171701-005 Rev E (Internal Pumping Station Arrangement); 171701-007 Rev A (Internal Site Layout - Fire Tender Path Analysis); 171701-008 Rev C (Highway Layout); 171701-800 Rev B (Bypass Channel Works); and 171701-801 Rev B (Bypass Channel and Offline Pond Earthworks)

Documents: Arboricultural Method Statement (Aspect, November 2017, ref: 9714_AMS.001 Rev E); Construction Traffic Management Plan (Ardent, November 2017, ref: 171701- 02); Design and Access Statement (DHA, November 2017); Ecological Update Note (Ecology Solutions, November 2017, ref: 5627.EcoUpdate.dv2); Flood Risk Assessment Addendum (Ardent, November 2017, ref: 171700-03); Highway Technical Note (Ardent, November 2017, ref: 171701-05); Landscape Management Plan (Aspect, November 2017, ref: 6383.Land.Man.002.VF); Landscape and Visual Impact Assessment (Aspect, November 2017, ref: 6383.LVIA.003); Planning Statement (Savills, November 2017); and Transport Statement (Ardent, November 2017, ref: 171701-01)

REASON: To ensure that the development is carried out in accordance with the approved plans and particulars.

2 Notwithstanding the submitted details, prior to the carrying of the landscaping works around the SANG car park area approved as part of this application, a site meeting shall be held between the developer, officers and ward Members/Chairman of the Planning Committee to review the landscaping details.

Once approved, all planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting and seeding seasons following the occupation of the buildings or the completion of the development, whichever is the sooner; and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species.

REASON: To ensure the development is appropriately landscaped in the interests of residential and visual amenity and to accord with the requirements of policy NBE2 of the Hart Local Plan (Strategy and Sites) 2032 and saved policy GEN1 of the Hart District Local Plan (Replacement) 1996-2006 and First Alterations to the Hart District Local Plan (Replacement) 1996-2006.

3 The external materials used in the approved shall be as detailed in planning application reference number 18/00960/CON, approved on 25.07.2018

REASON: To ensure satisfactory development in keeping with the character of the local area in accordance with the requirements of policy NBE9 of the Hart Local Plan (Strategy and Sites) 2032.

4 The means of enclosure utilised for the development shall be in accordance with the details approved under planning application reference number 18/00960/CON, dated 27.06.2018.

REASON: To ensure satisfactory development in the interests of residential and visual amenity in accordance with policy NBE9 of the Hart Local Plan (Strategy and Sites) 2032.

5 The development shall be provided with superfast broadband connectivity in accordance with the details approved under planning application reference number 18/00960/CON.

REASON: To comply with current Government guidance and the advice contained within the Hampshire County Council document 'Planning for Broadband: A Guide for Developers' and to accord with the requirements of policy INF6 of the Hart Local Plan (Strategy and Sites) 2032.

6 Notwithstanding the information shown on the approved Landscape Masterplan (drawing number 6383.PP.3.0 Rev F), the internal highway layout

shall be provided fully in accordance with the details shown on the approved drawing number 171701- 008 Rev C (Internal Highway Layout Review).

REASON: For the avoidance of doubt and to ensure a satisfactory internal layout for pedestrians and vehicle users in accordance with policies NBE9 and INF3 of the Hart Local Plan (Strategy and Sites) 2032 and saved policy GEN1 of the Hart District Local Plan (Replacement) 1996-2006 and First Alterations to the Hart District Local Plan (Replacement) 1996-2006.

7 Notwithstanding the submitted details, prior to the provision of subsoil and topsoil in association with the works to alter ground levels around the SANG car park area approved as part of this application, a site meeting shall be held between the developer, officers and ward Members/Chairman of the Planning Committee to review the site levels details.

The site levels around the relocated SANG car park hereby approved shall thereafter be reduced to those approved before the facility is first brought into use.

REASON: To accord with the terms of the application and in the interests of neighbouring amenity in accordance with policies NBE9 of the Hart Local Plan (Strategy and Sites) 2032 and saved policy GEN1 of the Hart District Local Plan (Replacement) 1996-2006 and First Alterations to the Hart District Local Plan (Replacement) 1996-2006.

8 Notwithstanding the details submitted, full details of the surfacing material to be used in the construction of the car park hereby approved, confirming that these will be porous or permeable or will drain to a permeable area, shall be submitted to and approved, in writing, by the Local Planning Authority, prior to the provision of the surfacing. Once approved the development shall be submitted in accordance with the submitted details. Reason: To prevent off-site flooding and to accord with the requirements of policy NBE5 of the Hart Local Plan 2032.

INFORMATIVES

1 The Council works positively and proactively on development proposals to deliver sustainable development in accordance with the NPPF. In this instance: The applicant was advised of the necessary information needed to process the application and once received, the application was acceptable and no further engagement with the applicant was required.

2 The applicant is advised to make sure that the works hereby approved are carried out with due care and consideration to the amenities of adjacent properties and users of any nearby public highway or other rights of way. It is good practice to ensure that works audible at the boundary of the site are limited to be carried out between 8am and 6pm Monday to Friday, 8am and 12 noon on Saturdays with no working on Sunday and Bank Holidays. The storage of

materials and parking of operatives vehicles should be normally arranged on site.

3 Hart District Council has declared a Climate Emergency. This recognises the need to take urgent action to reduce both the emissions of the Council's own activities as a service provider but also those of the wider district. The applicant is encouraged to explore all opportunities for implementing the development approved by this permission in a way that minimises impact on climate change.

4 Ordinary watercourse would be required to relocate the dry ditch which is proposed to be filled in as part of this development. This is required as a separate permission to planning and further information can be found at:

<https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.hants.gov.uk%2Flandplanningandenvironment%2Fenvironment%2Fflooding%2Fchangewatercourse&data=04%7C01%7Cplanningadmin%40hart.gov.uk%7C89bb8928b2da4434400608d93ad41b12%7C437487d01c5f47b6bd4ea482ae3b011e%7C0%7C0%7C637605504925489582%7CUnknown%7CTWFpbGZsb3d8eyJWlloiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6lk1haWwiLCJXVCi6Mn0%3D%7C1000&sdata=7nwMFR C 1tETK9itqPAJZupcVaGoovjMI0uSSjy09Cqs%3D&reserved=0>

5 In order to address the requirements of conditions 2 and 7 a site meeting should be arranged as soon as practicable to facilitate discussions between the developer, officers and Ward Members/the Chairman of the Planning Committee to agreed final details of the proposed landscaping details and site levels around the SANG car park area approved as part of this application.

*Notes: Mr Peter Arthurs spoke against the application.
Rob O'Carroll spoke for the application.*

27 21/01336/HOU - 66 FERNDAL ROAD, CHURCH CROOKHAM, FLEET

Conversion of loft to habitable accommodation to include the erection of one dormer window to front, one dormer window to side and one dormer window to rear.

This application was reported to the planning committee for consideration because a Hart District Officer is the applicant.

Members considered the application.

DECISION – GRANT as per Officer recommendation.

The meeting closed at 8.30 pm

Public Document Pack

OVERVIEW AND SCRUTINY COMMITTEE

Date and Time: Tuesday 15 June 2021 at 7.00 pm

Place: Council Chamber

Present:

Axam, Collins, Crookes, Davies, Dorn, Drage, Farmer, Harward, Smith, Wildsmith and Worlock (Chairman)

In attendance: Bailey, Forster, Quarterman, Radley

Officers:

Daryl Phillips	Joint Chief Executive
Patricia Hughes	Joint Chief Executive
Emma Foy	Head of Corporate Services and S151 Officer
Kirsty Jenkins	Head of Community Services
Louise Lyons	Senior Environmental Health & Housing Officer
Lee Rome	Committee Services Officer

1 ELECTION OF VICE CHAIRMAN

Councillor Smith was elected Vice-Chairman.

2 MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 20 April 2021 were confirmed and signed as a correct record. It was noted that in point 134 a request for the Head of Place was made to 'circulate a summary of the performance statistics on the Development Management Service' and that this had not yet been received. The Joint Chief Executive agreed to ensure that these were circulated as soon as possible.

3 APOLOGIES FOR ABSENCE

None received.

4 DECLARATIONS OF INTEREST

Councillor Farmer declared he had a non-pecuniary interest as the Chairman of the Swimming Club based at Hart Leisure Centre and Councillor Forster declared he had a non-pecuniary interest as a Hampshire County Councillor.

5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

None.

6 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that Portfolio Holders were joining the meeting to assist with several agenda points.

7 FIT & PROPER PERSON TEST PREPARATIONS (F&PPT)

The Head of Service for Community Services gave a summary of the Fit & Proper Person Test (F&PPT) report on the proposed policies.

Councillors discussed the following areas of the report:

- The chasing of incomplete initial applications
- How failed applications are dealt with
- The drafting and wording of the policies in accordance with Government guidance
- Whether fees are charged for renewals and the term 'initial application fee'
- Circumstances around Council appointed site managers
- Electronic form submissions
- Potential legal challenges

DECISION

Members supported in principle the report and delegated the confirmation of the final Overview & Scrutiny Committee comments to the Chairman to finalise for the Head of Community Service to address and forward on to Cabinet.

8 CONSIDERATION OF DRAFT COMMERCIAL PROPERTY INVESTMENT STRATEGY

The Portfolio Holder and Head of Service for Corporate Services gave a summary of the proposed policy and the updates it gave to current policy to focus on revenue income generating priorities but also to include assessment of the social and economic benefits. Further updates reflected upon the Climate Emergency recently declared by the Council, the project approval process, the lack of future access to Public Works Loans Board financing and the focussing policy to help achieve wider corporate goals.

Councillors discussed the following areas of the policy:

- The approval process and project scrutiny
- The drafting and wording of the policy
- Commercial partnerships and co-investment vehicles
- Carbon reduction and the Council's declared Climate Emergency
- The balance between commercial investment, local and taxpayer benefits
- The area subject to the scope of the acquisition search recognising that the economic benefits gained by investment may benefit residents of Hart even if the acquisition was from outside the administrative area of Hart
- Regeneration, project location and the impact on local businesses
- The level of delegated authority and the speed of decision making
- Commercial sensitivity and the need for confidentiality
- Funding sources, leverage, return targets and risk levels
- Instant return projects and long-term investments

- The scope of the policy and future strategic review
- Projects had been both approved and rejected to date

The overall conclusion was that the approach was supported but perhaps could at this time be more simply focused on the immediate priority of secure long term financial revenue until such time as the necessary income generating targets had been met.

DECISION

That, subject to consideration of adjustments, the draft refreshed Commercial Property Investment Strategy be recommended to Cabinet.

9 CONSIDERATION OF DRAFT CORPORATE DEBT RECOVERY POLICY

The Portfolio Holder and Head of Service for Corporate Services gave a summary of the proposed policy. Updates to the policy reflect the recommendations of an internal audit and seeks to take an approach to debt collection that improves current processes and considers the whole debts that individuals and businesses owe, as opposed to treating them separately. Councillors discussed the following areas of the policy:

- The drafting and wording of the policy
- Timescales, amounts triggering court action and write-off authority
- Corporate debts and insolvency

DECISION

The Overview and Scrutiny Committee agreed that the policy be recommended to Cabinet.

10 PROVISIONAL 2020/21 REVENUE AND CAPITAL OUTTURN POSITION

The Portfolio Holder and Head of Corporate Services gave a summary of the report. Attention was drawn to the projected outturn position after auditor adjustment, the charges related to withdrawing from the 5 Councils agreement, revenue and spending fluctuations due to the COVID pandemic and related grant income. Variance analysis was still pending but would be presented to Cabinet.

Councillors discussed the following areas of the report:

- The underspend in COVID grants and current commitments on these
- Accountancy adjustments to the outturn figure
- The adding of a COVID impact figure to the report
- Ending the 5 Councils contract and resulting unexpected costs
- The internal and auditor timetables for completion
- Court recovery and hard debt collection

DECISION

- A. The provisional outturn position of an overspend of £784K after Covid-19 compensation (before accounting adjustments and transfers) was noted.
- B. The capital outturn position as at 31 March 2021 was noted.
- C. That unspent capital budget was to be carried forward into the Capital programme for 2021-22.
- D. That Overview and Scrutiny Committee recommends to Cabinet the contributions to earmarked reserves as detailed in Table 6.1 be approved.

11 NEXT STEPS IN COVID-19 RECOVERY

The Joint Chief Executive gave a summary of the report, which was the fourth report to Members providing an update on the work undertaken in response to the COVID pandemic. Members discussed the cycling provision between Fleet Railway Station and Fleet Town Centre.

DECISION

- 1. The updates on the Recovery Plan as outlined in Appendix 1 were noted.
- 2. The final decisions taken by the Joint Chief Executive under emergency provisions within the Constitution were noted.

12 OUTSIDE BODIES

Members discussed the summary of Members work as representatives on outside bodies in 2020-21, with particular focus on Blackbushe Metals and the Hampshire Partnership. The allocation of representative roles based upon skills and Ward location were highlighted as areas to be considered, along with the current reporting systems. Members were also asked to consider further Outside Bodies for inclusion in future.

DECISION

- A. The report and appendix 2 were noted.
- B. That continuing representation on different Outside Bodies are best decided upon by the Members attending.
- C. The Overview and Scrutiny Committee recommended that Cabinet consider the allocation of representatives based on skills and Ward location and consider current reporting systems.

13 RECOVERY FOR RE-ENGAGEMENT OF MEMBERS

Members discussed the re-engagement of Members with the Council and Officers in the following areas:

- Communication methods and the difficulties in contacting specific Officers, and the clarification of protocols around this process
- Councillor Enquiries with reference to its effectiveness, difficulties with complex issues, frequently asked questions, and the future of this method of contact
- Automated response systems

- Officer workloads due to the pandemic and resulting contact difficulties
- Ward surgeries
- The use of TEAMS and Councillor mentoring
- The sharing of recorded training materials with Parishes
- Keeping the best of what happened before and after the pandemic

The setting up of a group to discuss was suggested by the Joint Chief Executive and interested members were asked to contact him if they wished to participate.

14 SERVICE PLANS AND PERFORMANCE MONITORING

Members discussed the monitoring of service plans and service performance in the following areas:

- KPI's and their effectiveness, and the use of SMART targets
- The role of Overview and Scrutiny in service level performance and monitoring, and the purpose of monitoring
- The need for reviews to be public facing, and the expectation of the public that services should be appropriately scrutinised
- The format of reports, and the merits of Service Panels
- The attendance of Members at previous Service Panels and the benefit virtual meetings would bring

It was decided that Members comments would be summarised by the Chairman and Joint Chief Executive in a briefing note and circulated.

15 CABINET WORK PROGRAMME

The Cabinet work programme was noted.

16 OVERVIEW & SCRUTINY WORK PROGRAMME

The Overview and Scrutiny workplan was noted. An extract from the AGM report by the Chairman on items proposed to be included in the workplan will be circulated for comments.

The meeting closed at 10.39 pm

AUDIT COMMITTEE

Date and Time: Tuesday 25 May 2021 at 7.00 pm

Place: Council Chamber

Present:

Axam (Chairman), Blewett, Crookes, Davies, Farmer, Southern and Wildsmith

In attendance: Kevin Suter – Ernst & Young

Officers:

Emma Foy	Head of Corporate Services and S151 Officer
Neil Carpenter	Audit Manager
Joanne Innes	Internal Auditor
Jenny Humphreys	Committee Services Officer
Rebecca Borrett	Committee Services Officer

1 ELECTION OF VICE-CHAIRMAN

Cllr Southern was elected as Vice-Chairman for the year 2021/22.

2 MINUTES OF THE PREVIOUS MEETING

The Minutes of the last meeting held on 23 March 2021 were confirmed and signed as a correct record.

3 APOLOGIES FOR ABSENCE

No apologies received.

4 DECLARATIONS OF INTEREST

No declarations made.

5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked Neil Carpenter, Audit Manager for his 42 years of service at the council, as he is retiring this week.

6 INTERNAL AUDIT PROGRESS REPORT Q4 2020/21

The Committee was updated on Internal Audit work carried out between March and May 2021. During that period reports were issued for Payroll and Section 106 Agreements.

All new councillors have completed Fraud Awareness training and the Audit Manager confirmed that Committee Services has the most recent attendance records for this and other training that's required. A risk review meeting was

held in May and Corporate Risk Register review will go to Overview and Scrutiny Committee in September. Members queried why the Fraud Risk Assessment/Payroll recommendations were still outstanding.

The Audit Manager confirmed that this was picked up in the Payroll Audit and management agreed that will be actioned.

Members considered:

- Fraud Risk Assessment on Payroll
- The review of starters and leavers
- The timetable of the operational risk registers to be linked to the service plans
- Fraud checks on grant payments
- Why deadlines are so far in advance
- The payroll transition from Capita back in house.

The Section 151 Officer stated that since April 2020 when the Payroll transition from Capita occurred, accuracy of individuals pay is much higher. There is still work to do around forms and controls, in particular creating and using new forms, not the previous Capita ones. The Section 151 Officer also confirmed that the council has resilience Audit arrangements with Wokingham and Basingstoke & Deane councils and can also call on Government frameworks if required.

Members questioned recruitment in the Planning teams and wanted to know more about the use of temporary staff. It was agreed that this would be investigated and be appropriate for the next Staffing Committee. Members also queried the Section 106 payment procedures to parish councils and the Audit Manager confirmed that Place are looking at the central register and how it is done in the future. The Section 151 Officer also confirmed that teams have regular updates from parish councils.

Members commended the Audit team for their handling of grant payments during the last year in the Covid-19 pandemic.

DECISION

The Internal Audit Progress Report Q4 for 2020/21 was noted.

7 INTERNAL AUDIT ANNUAL REPORT 2020/21

The Audit Manager highlighted the key findings from the Internal Audit Annual Report for the year 2020/2021.

The Audit Manager summarised that due to the impact of the Covid-19 pandemic the plan had to be revised and work on the financial system reviews was prioritised. Opinions on treasury management and housing benefits were still outstanding. There were currently no areas of concern raised but reports will be submitted to the next audit committee. Members queried control of credit card

payments by different departments and the signing off of purchase orders. The Audit Manager stated that the team were pleased with the processes and the samples they had reviewed showed positive outcomes.

Members asked for more information on the definitions that are used in the report and the items that are measured. The Audit Manager confirmed the council has a matrix, based on many factors, including risks, costs and reputation to the council and will provide members with this at a later date.

DECISION

The Internal Audit Annual Report for the year 2020/2021 was accepted.

8 EXTERNAL AUDIT PLAN

The Council's external auditors summarised the findings from the External Audit Plan. It was noted that accounting for Covid-19 grants was a new focus to the plan for this year. It was recognised the council has had to evolve due to the pandemic. No financial risks were identified.

Members questioned the deadline and time frames for this report and if they were sustainable. Last year the deadline was extended until November and the council met that deadline where many other local authorities and organisations did not. The deadlines for this year's report is by the end of September, which will also be the same for next year.

DECISION

The External Audit Plan was approved.

The meeting closed at 8.05 pm

Public Document Pack

LICENSING COMMITTEE

Date and Time: Tuesday 1 June 2021 at 7.00 pm

Place: Council Chamber

Present:

Butler, Coburn, Farmer, Forster, Lamb (7.26pm), Smith and Wildsmith
(Chairman)

In attendance: Councillor Kinnell (7.26pm)

Officers:

Mark Jaggard	Head of Place
Sophy Brough	Licensing Shared Service
Rob Draper	Licensing Shared Service
Louise Misselbrook	Shared Legal Services
Rebecca Borrett	Committee Services Officer

1 ELECTION OF VICE CHAIRMAN

Councillor Farmer was elected as Vice Chairman.

2 MINUTES OF THE PREVIOUS MEETING

The minutes of 2 March 2021 were agreed and confirmed and signed as a correct record.

3 APOLOGIES FOR ABSENCE

Apologies received from Councillor Delaney, Councillor Drage and Councillor Wright.

4 DECLARATIONS OF INTEREST

None declared.

5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman expressed thanks to Sophy Brough of the Licensing Service Team for all her work with the Licensing Committee and wished her well in her future role.

6 AMENDMENT TAXI AND PRIVATE HIRE POLICY

The Committee considered an amendment to the Council's Taxi and Private Hire Policy to make card payments mandatory in all licensed vehicles. This would be

included in the specifications and conditions of Hackney carriage and Private Hire vehicles.

DECISION

Approved the draft amendment to the Taxi and Private Hire Policy for consultation with trade and interested parties.

7 RENEWAL OF THE SHARED LICENSING SERVICE WITH BASINGSTOKE & DEANE BOROUGH COUNCIL

The Committee considered the renewal of Shared Licensing Service between Hart District Council and Basingstoke & Deane Borough Council,

Members discussed:

- The proposed length of the Shared Service renewal
- The net cost of the Shared Service
- The improved resilience by operating a Shared Service
- Performance against a set of key performance indicators (KPIs), and while this was a matter for Overview & Scrutiny, asked for a note on KPIs be circulated to Licensing Committee prior to the next meeting
- Whether there was a sustainability issue in relation to the Climate Change Emergency due to taxi drivers needing to travel to Basingstoke. Officers outlined that now most of the process elements are done online and plates are sent in the post, so there is a reduced need to travel to Basingstoke; but the efficiencies of the shared service would not work if the service was operated from both Hart and Basingstoke.
- The Portfolio Holder asked if any Members had complaints about the service which had not been raised with Officers that they be raised with the Portfolio Holder and copied to the Chairman of the Licensing Committee

DECISION

Agreed:

the following comments for Cabinet to take into account when considering the renewal of the Shared Licensing Service:

- The current service was very efficient and did not generate complaints
- Licencing Hearings were always well run
- The shared licensing service had led to increased resilience compared with a small team in Hart previously
- Cabinet should consider the appropriate timeframe for the renewed shared service to get most efficiency and price
- Cabinet should consider the cost of the service and be satisfied it is value for money

to invite the Chair of Overview and Scrutiny Committee to consider whether to retrospectively consider the Shared Licensing Service following the Cabinet decision in July 2021.

The meeting closed at 7.45 pm